

LINE MASTER 8-2 ■ MY NEED, MY SYSTEM

Complete the chart below by first filling in the six steps toward accessing information. Then, fill in a personal need or desire, including the specific step-by-step details that will help you access the organization or system that has what you need.

NEED:

Steps	Details
1. Identify the system that has what you need.	
2. Get into the system.	
3. Find help to operate the system.	
4. Use the system to locate what you need.	
5. Collect the information that matters to you.	
6. Use your new information to suit your purpose.	